



*"Making Life Easier for You"*

## INTERIOR PRE-PAINT CHECKLIST

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The following checklist will assist us in being able to complete your project efficiently & cause less disruption to your daily routine.

### **Prior to our arrival:**

- If necessary: Disconnect wiring from computers, video components, TV's & stereos.
  - Label wires for easier reconnection.
- Any items on the walls should be removed & stored in the area we are scheduled to be painting.
  - If any pictures, hanging items etc., are staying in their current location, please leave their hardware in place. If they are being moved, please pull the hardware so proper patching of the holes can be completed.
- Clear off all counters, tables, dressers, & shelves of all items.
- Rooms should be clear of all clothing, papers, towels, throw rugs, etc.
- If closets are to be painted, please have them emptied prior to our arrival.
- Remove contents of any cabinets that are to be refinished.
- Grandfather clocks should be secured or removed from area.
- If Lakeside Painting is to move a piano, it is to be re-tuned by others.
- Remove towels, rugs, & any other items from bath or powder rooms
- Take down curtains, blinds, & draperies (Lakeside, Inc. is not responsible for any damage to window treatments)
- Alarm system should be disabled (Lakeside, Inc. is not responsible for alarm company service fees)
- Make any necessary arrangements for pets
- For your comfort – if you are sensitive to odors (or if anyone is pregnant) you should try to make arrangements to stay away from the jobsite for the duration of the project.
- If you are unable to perform any of the items on this list or have any other questions that we can answer for you feel free to contact us. We will be glad to help you in any way we can.

### **Lakeside Painting, Inc. will perform the following services:**

- Move all large furniture and group in the center of the room.
- All floors and carpeting will be covered with drop cloths.
- All furniture will be covered with plastic sheeting.
- Each area will be vacuumed and furniture will be put back in place upon completion of the project.
- Leftover paint cans will be marked & left for the customer

**Note:** By completing these tasks you will help us in *"Making Life Easier for You"*